



PRIVACY NOTICE

FOR MEMBERS OF THE SUPERVISORY BOARD AND OTHER BODIES OF DBNM JSC SKOPJE

The Law on Personal Data Protection regulates the protection of personal data as the basic rights and freedoms of citizens, and especially the right to privacy in connection with the personal data processing, personal data processing confidentiality and protection, the transfer of personal data to other countries and disclosing personal data to third parties.

This Privacy Notice refers to the processing of your personal data by the Development Bank of North Macedonia AD Skopje, as well as to your rights.

Development Bank of North Macedonia JSC Skopje devotes considerable attention to personal data protection in all its business processes, implementing the standards set by the regulations for personal data protection in the Republic of North Macedonia and the established internal documentation in the bank.

BASIC INFORMATION

Data Controller: Development Bank of North Macedonia JSC Skopje (DBNM)

Headquarters: 26 Dimitrie Chupovski Str., 1000 Skopje

VAT Nr.: 4030998350604

Registered ID number: 5240425

Phone number: 02/3115-844

www.mbdp.com.mk

e-mail: info@mbdp.com.mk

The processing of personal data for members of the Supervisory Board and other bodies of DBNM is performed for the purpose of fulfilling the obligations arising from the legal regulation.

COLLECTION OF PERSONAL DATA BY THE CONTROLLER

The personal data collected by DBNM in the role of Controller, which are further subject to processing, are processed in accordance with the regulations governing the area of personal data protection.

We collect your personal data from you when,

- based on a decision by the appropriate authority in the RNM, you have been appointed as a member of the Supervisory Board or another body in the DBNM;
- based on a decision from the DBNM, you have been appointed as a member of the board or another body in the bank.

PURPOSE OF PERSONAL DATA PROCESSING

We process your personal data in order to fulfill the rights and obligations arising from the following legislation:

- Law on banks,
- Law on commercial companies,
- Law on Prevention of Corruption and Conflict of Interest,
- Law on labor relations;
- Law on labor records;
- Law on personal income tax;
- Law on contributions from mandatory social insurance, etc.

CATEGORIES OF PERSONAL DATA WE PROCESS

- Name and surname
- Address and place of residence
- Date and place of birth
- ID number
- as well as other data depending on the need for fulfilling a legal obligation

TRANSFER OF PERSONAL DATA

DBNM does not transfer your personal data, except in cases specified by law.

PERSONS AUTHORIZED FOR THE PERSONAL DATA PROCESSING

DBNM issues special authorizations - decisions to employees for the processing of personal data of the members of the Supervisory Board and other bodies of the bank. These authorized persons, before starting their work, and also through the organization of continuous training, learn about the protection of personal data processing.

Data processors

DBNM engages various contracting parties who act as processors of personal data. They perform part of the services on behalf of the bank. DBNM concludes agreements for the protection and processing of personal data with such contractual processors in accordance with contractual standard clauses. The processors process the data only for the realization of the contractually defined services for DBNM and for no other purpose, nor may they use it for their own purposes or for the purposes of third parties.

MEASURES FOR THE PROTECTION OF PERSONAL DATA

The operation and actions of DBNM in relation to the protection of personal data of the members of the Supervisory Board and other bodies of the bank are fully compliant with the regulations for the protection of personal data in the RNM. This implies a fully implemented system of technical and organizational measures for confidentiality and protection of personal data processing, such as:

- strict security procedures are applied to reduce the risk of breaching the security of personal data such as unauthorized disclosure, unauthorized access to the personal data of natural persons, and other security incidents;
- the equipment/premises where personal data is stored is located in a secure environment with limited physical access;
- firewalls, strong passwords, anti-virus programs, and other measures to protect personal data (eg encryption and pseudonymization) are used;
- only authorized persons have access to personal data within the DBNM, and the authorizations are regulated in accordance with the work processes in the bank;
- DBNM employees are committed to ensuring confidentiality;
- DBNM conducts regular training about the protection of personal data for employees, which ensures a satisfactory level of awareness within the organization.

STORAGE TIME OF PERSONAL DATA

Data on members of Supervisory Board and other bodies of DBNM are stored in accordance with the List of documentary material with terms of its storage.

RIGHTS OF PERSONAL DATA SUBJECTS

- Right to be informed and have access to personal data,
- Right to rectification,
- Right to erasure (“right to be forgotten”),
- Right to restriction of processing,
- Right to data portability,
- Right to object and automated individual decision-making, including profiling,
- Right to withdraw consent.

The subject of personal data may, at his/her request, receive information about:

- whether personal data are collected from the data subject;
- which categories of personal data are processed;
- the purposes of the processing for which the personal data are intended as well as the legal basis for the processing;
- recipients or categories of recipients of the personal data;
- sources of personal data;
- the period for which the personal data will be stored;
- whether personal data is transferred to a third country or international organization.

To exercise your rights, you can submit a request in person or through a proxy. The form is available at the following link:

- [Request to exercise the subject's rights to personal data](#)
- [Power of attorney](#)

OTHER INFORMATION

If you have any questions, remarks, or comments regarding this Privacy Notice, you can direct them to the [Personal Data Protection Officer](#) of DBNM.